



EDENFIELD C.E. PRIMARY SCHOOL

28th September 2018

Dear Parent or Carer,

Parents' Evening
Monday 8th October and Tuesday 9th October 2018

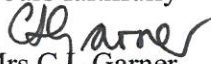
I am pleased to inform you that Parents' Evening will take place on Monday 8th and Tuesday 9th October.

I would be grateful if you would indicate your preferred date and time slot on the slip below and return by Wednesday 3rd October at the latest. Please be aware that appointment slots are issued on a first come, first served basis and we recommend returning your form as soon as possible if you require a specific time slot, and no later than Wednesday 3rd October.

In order to avoid long delays and queuing, parents are asked to limit discussions to a maximum of 10 minutes. Should a longer discussion time be necessary, this can be arranged for a later date. We do ask that you try not to bring children, as we cannot guarantee that they will be supervised whilst you are talking to the teacher.

Due to staff training, Class 6 appointments will be from 3.45pm onwards on both days. If you require an earlier timeslot, please contact Mrs Wadsworth and she will make arrangements with you.

Yours faithfully


Mrs C L Garner
Headteacher

Parents' Evening:

Child's name Class

Please tick one of the following:

I would like an appointment on: Monday 8th October (3.30pm - 7pm) ☐

I would like an appointment on: Tuesday 9th October (3.30pm - 5pm) ☐

I am able to attend either date: ☐

For appointments on Monday 8th October - Please tick your preferred time slot.

(Please tick more than one if applicable)

3.30pm - 4pm 4 - 4.30 pm 4.30 - 5pm 5 - 5.30pm 5.30 - 6pm

6 - 6.30pm 6.30pm - 7pm

For appointments on Tuesday 9th October - Please tick your preferred time slot.

(Please tick more than one if applicable)

3.30 - 4.00 pm 4.00 - 4.30 pm 4.30 - 5.00 pm

Signed Parent/Carer