EDENFIELD C.E. PRIMARY SCHOOL

28 February 2019

Dear Parent/Carer

Parents' Evening – Class 5 only
Monday 11th and Thursday 14th March 2019

I am pleased to inform you that Parents' Evening for Class 5 will take place on Monday 11th and Thursday 14th March 2019. This is because Mr Holt is supervising pupils at a recently arranged table tennis competition on Tuesday 12th March.

I would be grateful if you would indicate your preferred time slot on the slip below and return by Wednesday 6th March at the latest. Please be aware that appointment slots are issued on a first come, first served basis and we recommend returning your form as soon as possible if you require a specific time slot.

In order to avoid long delays and queuing, parents are asked to limit discussions to a maximum of 10 minutes. Should a longer discussion time be necessary, this can be arranged for a later date. We do ask that you try not to bring children, as we cannot guarantee that they will be supervised whilst you are talking to the teacher.

Yours faithfully

Mrs C L Garner
Headteacher

Parents' Evening Class 5 only:

Child's name ..... Class .....

Please tick one of the following:

I would like an appointment on: Monday 11th March (3.30pm - 7pm) ☐

I would like an appointment on: Thursday 14th March (3.30pm - 5pm) ☐

I am able to attend either date: ☐

For appointments on Monday 11th March - Please tick your preferred time slot.
(Please tick more than one if applicable)

3.30pm - 4pm ..... 4 - 4.30pm ..... 4.30 - 5pm ..... 5 - 5.30pm ..... 5.30 - 6pm .....

6 - 6.30pm ..... 6.30pm - 7pm .....

For appointments on Thursday 14th March - Please tick your preferred time slot.
(Please tick more than one if applicable)

3.30 - 4.00pm ..... 4.00 - 4.30pm ..... 4.30 - 5.00pm .....

Signed ..... Parent/Carer