



## Edenfield C E Primary School

17<sup>th</sup> January 2025

Dear Parents and Carers,

We will be holding a meeting of the PTA on Tuesday 4<sup>th</sup> February at 3:30pm. At this meeting, a new PTA committee will be elected and we are inviting nominations for the posts listed below. The post of Treasurer is currently held by Mrs Rhodes, however the posts of Chair, Vice-Chair and Secretary are currently vacant and we are actively seeking new nominations for these roles as follows:

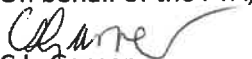
- **Chair:** Leads PTA meetings; liaises with the Head teacher regarding the school's needs; oversees projects and events and fundraising efforts;
- **Vice-Chair:** A supporting role to the Chair; deputises as required and shares responsibilities with the Chair as above;
- **Secretary:** Linking all correspondence between the school and the PTA; manages administration; produces agendas, minutes, fund raising requests and thank you letters etc.

These elected officers work together as a team to ensure the smooth management of the PTA. We are also looking for additional members to provide new ideas and run a variety of fundraising initiatives. We would ideally like to have representatives from all year groups, so if you are new to the school, you will be very warmly welcomed.

If you are interested in applying for any of these posts please return the attached form to the school office by Monday 27<sup>th</sup> January. Or, if you simply wish to get more involved, please do come along and find out what the PTA achieves each year. Contributions over the years have included:

- Funds to create a bespoke play area for the EYFS
- State of the art interactive boards for each classroom
- PE and outdoor play equipment
- Significant contributions to coach costs for all trips
- iPads and computer hardware for classrooms
- Reading books
- Art materials

On behalf of the PTA,

  
C.L. Garner

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### PTA Committee Nomination Form 2025

I would like to become a member of the PTA Committee for 2025.

I (please print name) ..... would like to apply for the position of:

Chair / Vice-Chair / Secretary (highlight as appropriate)

Telephone ..... Email.....

Proposer: Signed ..... (please print) .....

Seconder: Signed ..... (please print) .....